



Kelsey School Division

322 Edwards Avenue The Pas, MB R9A 1R4

Phone: (204) 623-6421 Fax (204) 623-7704

Position:	External	Custodian
Location:	Kelsey Community School & Division Office	
Start Date:	As soon as possible	
Hours/Days/Months:	4.5 Hours/day 5 days/week, 12 months/year	
Term of Employment	Permanent	
Salary:	As per C.U.P.E Agreement	
Unionized/Non-Unionized:	Unionized	
Application Deadline:	Open until filled	

Experience and Qualifications:

- Must be in Good Physical Condition
- Must be able to maintain a Clean, Tidy and Safe Building
- Must Communicate Effectively
- Must Work Well with Others and Work as a Team for the Welfare of the Occupants of the Building
- Must Have or be Willing to Obtain Training in WHMIS
- Valid First Aid Certificate an Asset

Hours of work:

- 3:30 p.m. to 8:00 p.m.

Thank you for your interest; however, only applicants selected for an interview will be contacted. By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check)

Please submit applications to:

**Angie Quiring, Payroll & Benefits
Administrator/Human Resources**

Email: hr.ksd@ksd.mb.ca

Kelsey School Division Administration Office
P.O. Box 4700, The Pas, MB R9A 1R4