



## Kelsey School Division

322 Edwards Avenue The Pas, MB R9A 1R4  
Phone: (204) 623-6421 Fax (204) 623-7704

<b>Position</b>	<b>INTERNAL</b>	Custodian
<b>Location:</b>		Mary Duncan
<b>Start Date:</b>		As soon as possible
<b>Hours/Days/Months:</b>		8 Hours/day 5 days/week, 12 months/year
<b>Term of Employment</b>		Until the return of the regular employee
<b>Salary:</b>		As per C.U.P.E Agreement
<b>Unionized/Non-Unionized:</b>		Unionized
<b>Application Deadline:</b>		January 28, 2026, at 4:00 p.m.

### **Experience and Qualifications:**

- Must be in Good Physical Condition
- Must be able to maintain a Clean, Tidy and Safe Building
- Must Communicate Effectively
- Must Work Well with Others and Work as a Team for the Welfare of the Occupants of the Building
- Must Have or be Willing to Obtain Training in WHMIS
- Valid First Aid Certificate an Asset

### **Hours of work:**

- 3:30 p.m. to 11:30 p.m.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.  
By applying, you consent to the Division contacting your references. As a condition of  
employment, the successful candidate will be required to submit a clear Criminal Record Check  
(including Vulnerable Sector Check)*

**Please submit applications to:**  
**Angie Quiring, Payroll & Benefits**  
**Administrator/Human Resources**  
Email: [hr.ksd@ksd.mb.ca](mailto:hr.ksd@ksd.mb.ca)  
Kelsey School Division Administration Office  
P.O. Box 4700, The Pas, MB R9A 1R4