

Kelsey School Division Board of Trustees held the Regular Board Meeting On December 8, 2025, at 7:00 p.m.



Chair Young acknowledged that we are meeting on the traditional
Treaty Territory of the Opaskwayak Cree Nation and the Metis homeland

Present

Melanie Young, Chair

Lori Stevenson

Student Representative - Eniola Atoyebe

Chris Keller, Vice Chair

Roland Le Sann

Greg Fox

Cheryl Sinclair

Administration Present

Graham Kahler, Secretary-Treasurer

Trevor Lane, Superintendent

Regrets

Travis Hallgrimson

1.0 Vice Chair Keller gave the reflection:

"We strive to be a respectful and enthusiastic school community dedicated to quality education.
for all."

2.0 Sinclair
Stevenson
CARRIED

ADOPTION OF AGENDA MOTION NO.1

That the Kelsey School Division Board of Trustees approve the Regular
Board Meeting Agenda for December 8, 2025.

3.0 Keller
Fox
CARRIED

ADOPTION OF MINUTES MOTION NO.2

That the Kelsey School Division Board of Trustees approve the Minutes of
the Regular Board Meeting of November 24, 2025.

4.0 **Presentations**

Continuous Improvement Plan Presentation

■ Trevor Lane - Superintendent

- School Improvement Plans
- High-level overview of the Plan
 - Divisional Strengths
 - Priorities/Goals
 - Challenges
 - Provincial directives
 - Literacy/Numeracy
 - Health and Wellness
 - Inclusive and Caring environments
 - Successes

■ M. Bird/H. McCleod -Literacy/Numeracy Coaches

- Introductions
- Coaching role - tiers (classroom - school - divisional)
- Focus on tier 1 - classroom level
- Level of support (low - resources, mid- co-planning/pd, high - modelling, leading collaborative learning groups, mentoring)
- Professional Development planning (focus on provincial directives)
- Data-driven processes



4.0 **Presentations Continued**

- Behind-the-scenes work (e.g. meetings, training sessions, data collection and analysis)
- Literacy Coach - outline of position and key focus areas, goals and responsibilities
- Numeracy Coach - outline of position and key focus areas, goals, and responsibilities, NAP (Numeracy Achievement Program)

5.0 **Unfinished Business**

None

6.0 **Action/Decision**

None

7.0 **Superintendent Report** (Trevor Lane)

- Class size reporting
- School Safety - Provincial Directives
- UCN/Frontier - expansion of programming
- Thanks to UCN and The Pas Guest List for organizing the former astronaut, Dr. Roberta Bondar, travelling exhibit, "Patterns & Parallels: The Great Imperative to Survive".

8.0 **Board Chair's Report** (Melanie Young)

- Nov 27 - Attended Transportation Committee meeting
- Nov 28 -Attended Policy Committee meeting
- Dec 3-4 - Participated in CUPE negotiations with the Negotiations & Personnel Committee
- Dec 5 -Attended Christmas Fest at Kelsey Community School
- Dec 9 - Upcoming MSBA Chairs meeting
- The Manitoba Government announced \$500,000 in new funding for training and reviewing controlled access policies.
- All school divisions must review and update emergency preparedness plans.
- May 4-5, 2026 Aboriginal Education Research Forum at Norwood Hotel
- As this is our last scheduled meeting of 2025, I wish everyone on the Board and across the Division, a happy holiday season

9.0 **Secretary-Treasurer Report** (Graham Kahler)

- Office closure
- Board Photos (TBA)

10.0 **STANDING COMMITTEE**

10.1 **Finance** - (Travis Hallgrimson) - regrets

- No report

10.2 **Negotiations and Personnel** - (Chris Keller)

- CUPE negotiations, Dec 3-4

10.3 **Transportation, Building & Maintenance** - (Roland Le Sann)

A meeting was held on Thursday, November 27, 2025. The following was discussed:

- Department overview
- Purchase of a garbage truck



10.0 **STANDING COMMITTEE Continued**

10.4 **Community Liaison** - (Cheryl Sinclair)

- Recommend action on draft land acknowledgement

10.5 **Education Liaison** - (Lorie Stevenson)

- No report

Next meeting Jan 6, 2026

10.6 **Policy** - (Greg Fox)

- Bylaw #1 - Borrowing Bylaw
- Bylaw #2 - Indemnities
- Bylaw #3 - Rules of Procedure

11.0 **OTHER ORGANIZATION REPORTS**

11.1 **Kelsey** - (Cheryl Sinclair)

- PAC meeting attendance
- Community feast (800+)
- Choir - Oh Canada at Dec 5 Blizzard game
- December activities and events
 - Christmas store Dec 8/9
 - Parfait breakfast Dec 11
 - Early Dismissal Dec 12 (PD sessions afternoon)
 - Spirit Week Dec 15-19
 - Christmas Concert - Dec 16 (afternoon/evening)
 - Carolling - Choir students Dec 17
 - Awards - Dec 18, 1:15 PM
 - Pizza day Dec 18

11.2 **Opasquia** - (Roland Le Sann)

- Collaborative learning
- Attendance
- Enrollment
- After School Clubs - ongoing
- Grants
- Programming

11.3 **Mary Duncan** - (Lorie Stevenson)

- Bison Harvest
- Culture Camp
- Spirit week Dec 15 - 19
- Staffing

11.4 **Scott Bateman** - (Chris Keller)

- PAC meeting Nov 26th
- Parent-teacher engagement increases
- Christmas store - new this year



11.0 **OTHER ORGANIZATION REPORTS Continued**

11.5 **Margaret Barbour** - (Travis Hallgrimson) - regrets

- No report

11.6 **KLC** - (Greg Fox)

- Presentations by prospective employers (e.g. MB Justice)
- Registrations for the second term/advertising campaign
- Attendance contest

11.0 **OTHER ORGANIZATION REPORTS**

11.7 **KTA-KSD** - (Melanie Young)

- *Next meeting TBA*

11.8 **MBCI Youth Member Rep** - (Eniola Atoyebi)

- Band performance:
 - Dec 2 - at the UCN Awards & Service Recognition
 - Dec 7 - Small ensemble performed for the Rotary Club
 - Dec 15 - St. Paul's Residence
- Dec 9 - Grad meeting to announce the there (Hollywood)
- Dec 12-13 Bill MacDonald SV Boys and Girls Tournament
- Dec 18-19 Bison Harvest

12.0 **Manitoba School Boards Association**

12.1 **Information**

- E-news Dec 3, 2025

13.0 **Information**

13.1 **Correspondence**

- 13.1 **MOTION No.3** That the Kelsey School Division Board of Trustees receive the Reports
Fox and Correspondence.
Sinclair
CARRIED

14.0 **Dates to Remember**

- The next regular Board Meeting is scheduled for January 12, 2026.

15.0 **Public Question Period**

- None

16.0 **Business Arising**

- MOTION No.4** That the Kelsey School Division Board of Trustees approve the first reading of
Fox By-law 1
Keller
CARRIED



16.0 Business Arising Continued

MOTION No.5 That Kelsey School Division Board of Trustees approve the first reading
Fox of By-law 2

Le Sann
CARRIED

MOTION No.6 That the Kelsey School Division Board of Trustees approve the 1st
Sinclair reading of By-law 3

Fox
CARRIED

MOTION No.7 That Kelsey School Division Board of Trustees approve the purchase of
Le Sann a 2026 Ram 550 Garbage truck for the Sum of \$109,654.72 as per the quotation
Fox received from Twin Motors

CARRIED

MOTION No.8 That the Kelsey School Division Board of Trustees adopt the revised land
Sinclair acknowledgement presented by Trustee Sinclair

Stevenson
CARRIED

17.0 MOTION No.9 That the Kelsey School Division Board of Trustees go In-Camera
Fox at 9:07 p.m.

Le Sann
CARRIED

18.0 MOTION No.10 That the Kelsey School Division Board of Trustees return to the
Stevenson Regular Board meeting of November 24, 2025, at 9:31 p.m.

Fox
CARRIED

Adjourned the meeting at 9:32 p.m.

Confirmed at the Regular Board Meeting on January 12, 2026.

Chairperson

Secretary Treasurer