

**Kelsey School Division Board of Trustees held the Regular Board Meeting
On December 8, 2025, at 7:00 p.m.**



**Chair Young acknowledged that we are meeting on the traditional
Treaty Territory of the Opaskwayak Cree Nation and the Metis homeland**

Present

Melanie Young, Chair
Lori Stevenson
Student Representative - Eniola Atoyebi

Chris Keller, Vice Chair
Roland Le Sann

Greg Fox
Cheryl Sinclair

Administration Present

Graham Kahler, Secretary-Treasurer
Trevor Lane, Superintendent

Regrets

Travis Hallgrimson

1.0 Vice Chair Keller gave the reflection:

“We strive to be a respectful and enthusiastic school community dedicated to quality education. for all.”

2.0 Sinclair Stevenson CARRIED ADOPTION OF AGENDA MOTION NO.1

That the Kelsey School Division Board of Trustees approve the Regular Board Meeting Agenda for December 8, 2025.

3.0 Keller Fox CARRIED ADOPTION OF MINUTES MOTION NO.2

That the Kelsey School Division Board of Trustees approve the Minutes of the Regular Board Meeting of November 24, 2025.

4.0 Presentations

Continuous Improvement Plan Presentation

■ Trevor Lane - Superintendent

- School Improvement Plans
- High-level overview of the Plan
 - Divisional Strengths
 - Priorities/Goals
 - Challenges
 - Provincial directives
 - Literacy/Numeracy
 - Health and Wellness
 - Inclusive and Caring environments
 - Successes

■ M. Bird/H. McCleod -Literacy/Numeracy Coaches

- Introductions
- Coaching role - tiers (classroom - school - divisional)
- Focus on tier 1 - classroom level
- Level of support (low - resources, mid- co-planning/pd, high - modelling, leading collaborative learning groups, mentoring)
- Professional Development planning (focus on provincial directives)
- Data-driven processes



4.0 Presentations Continued

- Behind-the-scenes work (e.g. meetings, training sessions, data collection and analysis)
- Literacy Coach - outline of position and key focus areas, goals and responsibilities
- Numeracy Coach - outline of position and key focus areas, goals, and responsibilities, NAP (Numeracy Achievement Program)

5.0 Unfinished Business

None

6.0 Action/Decision

None

7.0 Superintendent Report (Trevor Lane)

- Class size reporting
- School Safety - Provincial Directives
- UCN/Frontier - expansion of programming
- Thanks to UCN and The Pas Guest List for organizing the former astronaut, Dr. Roberta Bondar, travelling exhibit, "Patterns & Parallels: The Great Imperative to Survive".

8.0 Board Chair's Report (Melanie Young)

- Nov 27 - Attended Transportation Committee meeting
- Nov 28 -Attended Policy Committee meeting
- Dec 3-4 - Participated in CUPE negotiations with the Negotiations & Personnel Committee
- Dec 5 -Attended Christmas Fest at Kelsey Community School
- Dec 9 - Upcoming MSBA Chairs meeting
- The Manitoba Government announced \$500,000 in new funding for training and reviewing controlled access policies.
- All school divisions must review and update emergency preparedness plans.
- May 4-5, 2026 Aboriginal Education Research Forum at Norwood Hotel
- As this is our last scheduled meeting of 2025, I wish everyone on the Board and across the Division, a happy holiday season

9.0 Secretary-Treasurer Report (Graham Kahler)

- Office closure
- Board Photos (TBA)

10.0 STANDING COMMITTEE

10.1 Finance - (Travis Hallgrimson) - regrets

- No report

10.2 Negotiations and Personnel - (Chris Keller)

- CUPE negotiations, Dec 3-4

10.3 Transportation, Building & Maintenance - (Roland Le Sann)

A meeting was held on Thursday, November 27, 2025. The following was discussed:

- Department overview
- Purchase of a garbage truck



10.0 STANDING COMMITTEE Continued

10.4 Community Liaison - (Cheryl Sinclair)

- Recommend action on draft land acknowledgement

10.5 Education Liaison - (Lorie Stevenson)

- No report

Next meeting Jan 6, 2026

10.6 Policy - (Greg Fox)

- Bylaw #1 - Borrowing Bylaw
- Bylaw #2 - Indemnities
- Bylaw #3 - Rules of Procedure

11.0 OTHER ORGANIZATION REPORTS

11.1 Kelsey - (Cheryl Sinclair)

- PAC meeting attendance
- Community feast (800+)
- Choir - Oh Canada at Dec 5 Blizzard game
- December activities and events
 - Christmas store Dec 8/9
 - Parfait breakfast Dec 11
 - Early Dismissal Dec 12 (PD sessions afternoon)
 - Spirit Week Dec 15-19
 - Christmas Concert - Dec 16 (afternoon/evening)
 - Carolling - Choir students Dec 17
 - Awards - Dec 18, 1:15 PM
 - Pizza day Dec 18

11.2 Opasquia - (Roland Le Sann)

- Collaborative learning
- Attendance
- Enrollment
- After School Clubs - ongoing
- Grants
- Programming

11.3 Mary Duncan - (Lorie Stevenson)

- Bison Harvest
- Culture Camp
- Spirit week Dec 15 - 19
- Staffing

11.4 Scott Bateman - (Chris Keller)

- PAC meeting Nov 26th
- Parent-teacher engagement increases
- Christmas store - new this year



11.0 OTHER ORGANIZATION REPORTS Continued

11.5 Margaret Barbour - (Travis Hallgrimson) - regrets

- No report

11.6 KLC - (Greg Fox)

- Presentations by prospective employers (e.g. MB Justice)
- Registrations for the second term/advertising campaign
- Attendance contest

11.0 OTHER ORGANIZATION REPORTS

11.7 KTA-KSD - (Melanie Young)

- *Next meeting TBA*

11.8 MBCI Youth Member Rep - (Eniola Atoyebi)

- Band performance:
 - Dec 2 - at the UCN Awards & Service Recognition
 - Dec 7 - Small ensemble performed for the Rotary Club
 - Dec 15 - St. Paul's Residence
- Ded 9 - Grad meeting to announce the there (Hollywood)
- Dec 12-13 Bill MacDonald SV Boys and Girls Tournament
- Dec 18-19 Bison Harvest

12.0 Manitoba School Boards Association

12.1 Information

- E-news Dec 3, 2025

13.0 Information

13.1 Correspondence

13.1 MOTION No.3 That the Kelsey School Division Board of Trustees receive the Reports
Fox and Correspondence.

Sinclair

CARRIED

14.0 Dates to Remember

- The next regular Board Meeting is scheduled for January 12, 2026.

15.0 Public Question Period

- None

16.0 Business Arising

MOTION No.4 That the Kelsey School Division Board of Trustees approve the first reading of

Fox By-law 1

Keller

CARRIED



16.0 Business Arising Continued

MOTION No.5 That Kelsey School Division Board of Trustees approve the first reading
Fox of By-law 2

Le Sann

CARRIED

MOTION No.6 That the Kelsey School Division Board of Trustees approve the 1st
Sinclair reading of By-law 3

Fox

CARRIED

MOTION No.7 That Kelsey School Division Board of Trustees approve the purchase of
Le Sann a 2026 Ram 550 Garbage truck for the Sum of \$109,654.72 as per the quotation
Fox received from Twin Motors

CARRIED

MOTION No.8 That the Kelsey School Division Board of Trustees adopt the revised land
Sinclair acknowledgement presented by Trustee Sinclair

Stevenson

CARRIED

17.0 MOTION No.9 That the Kelsey School Division Board of Trustees go In-Camera
Fox at 9:07 p.m.

Le Sann

CARRIED

18.0 MOTION No.10 That the Kelsey School Division Board of Trustees return to the
Stevenson Regular Board meeting of November 24, 2025, at 9:31 p.m.

Fox

CARRIED

Adjourned the meeting at 9:32 p.m.

Confirmed at the Regular Board Meeting on January 12, 2026.

Chairperson

Secretary Treasurer