

Kelsey School Division

TRUSTEE INDEMNITIES – By-Law # 2

BEING a BY-LAW of the Kelsey School Division providing for the payment of indemnities, mileage and expenses to members of the Board of Trustees.

WHEREAS Section 56, Subsection (1-3) of *The Public Schools Act* provides for payment of an annual indemnity and reimbursement of expenses to the Chairperson and to each Trustee.

NOW THEREFORE, be it enacted by the Board of Trustees of the Kelsey School Division the following:

1. ANNUAL INDEMNITIES RATE

That, each member of the Board of Trustees be paid by equal monthly installments, an annual indemnity of:

Base Indemnity	\$8,200.00
Vice Chairperson	\$8,550.00
Chairperson	\$10,000.00

Automatic Indexing

On or about July 1 of each year, the Secretary-Treasurer will apply a cost-of-living adjustment to the above rates based on the average twelve months Manitoba Consumer Price Index for the previous calendar year and will furnish each trustee with a copy of the adjusted rates.

Annual Indemnities Cover: Board meetings, inaugural meeting, electronic meetings, telephone conversations, speech preparations, and committee meetings. They also cover Board approved:

- Meetings that trustees are directed to attend as a representative of the board
- Professional development conference / seminar / workshop / training
- Conventions, MSBA regional meetings, participation in employment interview, Parent Advisory Council meetings, public meeting, graduations, school tour, school events, negotiations, budget preparation meetings, special meetings
- Preparation of committee reports
- Maintaining board social media platform

- Travel time (except as noted below)

Absence from a regular meeting by any Trustee by reason of attending on the same day a meeting of the Executive of, or a Committee of or acting as a representative of The Manitoba School Boards Association (MSBA) as a member of same shall be deemed an "authorized absence" for the purpose of Section 37 of *The Public Schools Act* and Section 2;

And further that it shall be the responsibility of the Trustee to furnish the Secretary-Treasurer within a timely fashion, proper verification of attendance at said MSBA meetings.

2. Travel Time

Hourly travel time rate is set at \$60/half day up to a max of \$120/day (excluding travel time to regularly scheduled and special meetings)

3. ACCOMMODATION and TRAVEL EXPENSES

- Accommodation:** Reimbursement of actual hotel cost supported by receipts. Where hotel accommodations are required and a trustee brings a guest, there will be no additional charge if the rate for a single or double occupancy is the same. If there is a different charge for single or double occupancy the trustee will be required to pay the difference. A Trustee that stays in private accommodation may claim an amount consistent with that set out in the Kelsey School Division Administrative Procedures.
- Incidentals:** Business-related parking, taxi, car rental, Wi-Fi and telephone expenses as supported by receipts.
- Registration fees:** Applicable registration fees incurred while attending a convention, workshop, seminars or training will be reimbursed. Excluded are optional entertainment, tours and reception expenses offered by the event organizers.
- Travel:** Travel time incurred to and from any board related activities shall be claimable at the reduced hourly rate. Travel time for regularly scheduled board and/or committee meetings is not reimbursable. When Trustees use their personal vehicle to perform duties they shall be reimbursed at the same mileage rate as set for Kelsey School Division staff. Trustees who choose to take their personal vehicle when a division vehicle or seating in a division vehicle is available, will not be reimbursed mileage.
- Meals:** Meal expenses will be reimbursed as set out in the Kelsey School Division Administration Procedures.

Given final reading and passed in open session at the regular meeting of the Board of Trustees of the Kelsey School Division held in The Pas this 12th day of 2026 JANUARY, 2026.

Given 1st reading this 9th day of December

Given 2nd reading this 12th day of January

Given 3rd reading this 12th day of January



Certified a true copy of By-law No.2025-2 of the Board of Trustees of Kelsey School Division

CHAIRPERSON

SECRETARY-TREASURER