



## Kelsey School Division

322 Edwards Avenue The Pas, MB R9A 1R4

Phone: (204) 623-6421 Fax (204) 623-7704

<b>Position:</b>	<b>INTERNAL</b>	1 Custodian
<b>Location:</b>		Kelsey Community School & Division Office
<b>Start Date:</b>		To be determined
<b>Hours/Days/Months:</b>		4.5 Hours/day 5 days/week, 12 months/year
<b>Term of Employment</b>		Permanent
<b>Salary:</b>		As per C.U.P.E Agreement
<b>Unionized/Non-Unionized:</b>		Unionized
<b>Application Deadline:</b>		October 1, 2025 at 4:00 p.m.

### **Experience and Qualifications:**

- Must be in Good Physical Condition
- Must be able to maintain a Clean, Tidy and Safe Building
- Must Communicate Effectively
- Must Work Well with Others and Work as a Team for the Welfare of the Occupants of the Building
- Must Have or be Willing to Obtain Training in WHMIS
- Valid First Aid Certificate an Asset

### **Hours of work:**

- 3:30 p.m. to 8:00 p.m.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.  
By applying, you consent to the Division contacting your references. As a condition of  
employment, the successful candidate will be required to submit a clear Criminal Record Check  
(including Vulnerable Sector Check)*

#### **Please submit applications to:**

**Angie Quiring, Payroll & Benefits  
Administrator/Human Resources**

Email: [hr.ksd@ksd.mb.ca](mailto:hr.ksd@ksd.mb.ca)

Kelsey School Division Administration Office  
P.O. Box 4700, The Pas, MB R9A 1R4