



## **KELSEY SCHOOL DIVISION**

### **Assistant Principal – Scott Bateman Middle School**

**This is a fulltime term position effective September 3, 2024 to June 27, 2025 or  
Until the Return of Incumbent**

#### **Criteria:**

- Valid Manitoba Teacher's Certificate

#### **Assets:**

#### **Recent professional engagement in:**

- Graduate degree in Educational Administration recognized in Manitoba (or commitment to enroll in such an MEd program)
- Early to Middle years classroom teaching
- School administration and leadership
- Planning and adherence within budgetary parameters
- PowerSchool student information system
- Human Resource best practices
- Familiarity with authoritative documents (i.e. Public Schools Act, Education Administration Act, Collective Bargaining Agreements)
- working cooperatively and collaboratively with stakeholders and community
- French language fluency

**Applicants are to submit a resume and a brief (500 words) written statement of their education philosophy and leadership style. Also, three professional references (one supervisory) with contact numbers or emails.**

#### **Apply to:**

**Superintendent/CEO**

**c/o Claudelle Needham**

**Email: [needhamc@ksd.mb.ca](mailto:needhamc@ksd.mb.ca)**

**Open until filled.**

**Applications will be reviewed as received starting July 2, 2024.**

**Only those selected for an interview will be contacted.**