



KELSEY SCHOOL DIVISION APPLICATION FOR EMPLOYMENT

GENERAL

POSITION APPLIED FOR:

- Educational Assistant Clerical/Secretarial Custodial
 Bus Driver Librarian Summer Student
 Substitute Teacher Other: _____

PERSONAL

Surname _____ Given Names _____

Address _____
Box No. _____ City/Town _____ Postal Code _____

Telephone _____ Email Address _____

Have you previously been employed by Kelsey School Division? YES NO

BUS DRIVER/MAINTENANCE/STUDENTS

Valid Driver's License Yes No License No. _____

Class _____ Bus Driver Certificate No. _____

**KSD requires bus drivers to obtain medical certificate prior to employment, and authorization to request a driving abstract. The Division will pay the cost of the medical examination.*

- Child Abuse Registry Check Criminal Record/Vulnerable Sector Check

****Employment is contingent upon the provision of a satisfactory Criminal Record Check, Vulnerable Sector Search and Child Abuse Registry Check.***

EDUCATION

IDENTIFY YOUR EDUCATION, STARTING WITH THE MOST RECENT. ATTACH CERTIFICATES/DIPLOIMAS

NAME OF INSTITUTION	FROM MM/YY	TO (MM/YY)
CERTIFICATE/DEGREE/DIPLOMA ACQUIRED		
NAME OF INSTITUTION	FROM MM/YY	TO (MM/YY)
CERTIFICATE/DEGREE/DIPLOMA ACQUIRED		

WORK HISTORY *(most recent)*

Dates (From- To)	Employer	Position	Full-Time/Part-Time or Casual

REFERENCES *(please list (3) individuals who are familiar with your professional competencies)*

Name	Address	Position	Telephone
1)			
2)			
3)			

APPLICANT

SIGNATURE: _____ DATE: _____

This personal or personal health information is being collected under the authority of the Kelsey School Division and will be used for educational purposes or to ensure the health and safety of the student. It is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act and The Personal Health Information Act. If you have any questions about the collection, contact the Kelsey School Division office at (204) 623-6421