

<p><b>Kelsey School Division Box 4700 The Pas, MB R9A 1R4</b></p>	<p><b>Code: IICA</b></p>
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## **FIELD TRIPS AND EXCURSIONS**

1. Kelsey School Division endorses the concept of field trips/excursions (within Manitoba) or excursions (outside of Manitoba) as an integral part of the overall curriculum, to broaden the students' horizons and to provide the opportunity to experience other communities. Kelsey School Division does not usually authorize any excursions to places outside of Canada. Specific requests for international travel may be considered by the Board.
2. Kelsey School Division policies regarding student conduct (ie. alcohol, drugs, behavioural expectations) shall apply on all field trips/excursions. The use of alcohol by chaperones and staff is prohibited on all Kelsey School Division field trips/excursions. For out of the community field trips, a behavioural contract which includes major and minor infractions, must be developed for each field trip. In addition to the school's discipline procedures, violation of the behavioural contract will result in suspension of the student from participation in any out-of-town trips for one year.
3. Appropriate field trip authorization forms must be completed.
4. Trip coordinators will submit a risk assessment form prior to authorization.