



**Kelsey School Division Board of Trustees held the regular Board Meeting of December 14, 2020 at 7:00 pm via Google Meet.**

**Kelsey School Division Mission Statement - "We strive to be a respectful and enthusiastic school community, dedicated to quality education for all."**

**Present**

Vaughn Wadelius, Chairperson  
Kerri Huculak, Vice Chairperson  
Amy Hopper  
Sharain Jones  
Jennifer Olinyk  
Edith Sexsmith  
Trevor Yahnke

**Regrets**

**Administration Present**

Selena Mell, Superintendent  
Angie Quiring, Secretary Treasurer

Trustee Yahnke gave the reflection.

**ADOPTION OF AGENDA**

**MOTION NO. 1**

That the Kelsey School Division Board of Trustees approve the agenda for the Board Meeting of December 14, 2020 as distributed.

Olinyk  
Jones  
CARRIED

**ADOPTION OF MINUTES**

**MOTION NO. 2**

That the Kelsey School Division Board of Trustees approve the Minutes of the Regular Board Meeting of November 23, 2020.

Huculak  
Jones  
CARRIED

**KELSEY SCHOOL DIVISION 2019-20 ANNUAL REPORT**

That the Kelsey School Division Board of Trustees receive the 2019-20 Annual Report for distribution.

Hopper  
Jones  
CARRIED

**SUPERINTENDENT'S BUSINESS REPORT**

- Superintendent Mell thanked all Kelsey School Division employees. She has received feedback of the tremendous efforts of teachers, administrators and school support staff. She thanked custodians for the phenomenal job they are doing for the upkeep of our schools. She said she has had several walkthroughs and the schools are looking great. She also wanted to acknowledge our bus drivers - besides driving, doing additional cleaning of the buses and supervision of the students, she also thanked them for the measures they take to keep our students safe.



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**SUPERINTENDENT'S BUSINESS REPORT continued...**

- She acknowledged the innovations and collaborative efforts and drives amongst the schools and the festive activities occurring in the schools in this last week
- She recognized the various Christmas initiatives put on by the schools, and the extra effort and innovation by the teachers and students
- She noted that information on remote learning is on the Kelsey School Division website. The Province has mandated plans for after Christmas, occurring January 4-15, 2021. She stated it's important to know what's in that document, and to read any letters sent to families from the school. Each school has sent out letters, so it's important to make sure their guidelines are followed.

**BOARD CHAIR'S REPORT**

Board Chair Wadelius on behalf of the Board thanked teachers, support staff, maintenance, custodians and bus drivers for the efforts during this first term. He also noted the special efforts of the Division office staff in coping with the added pressures this fall.

Board Chair Wadelius reported he attended the following:

- Nov. 24 MSBA Region 2 zoom meeting
- Nov. 25 MSBA Region 3 zoom meeting
- Nov. 25 KSD-CUPE zoom meeting
- Nov. 25 MSBA Conference Planning zoom meeting
- Nov. 26 MSBA Region 4 zoom meeting
- Nov. 26 MSBA Conference Planning zoom meeting
- Dec. 1 MB School Board Chairs meeting
- Dec. 2 Minister of Education announcement
- Dec. 3 Policy Committee meeting
- Dec. 8 Secretary Treasurer search
- Dec. 10 Finance Committee meeting
- Dec. 11 Youth Rep orientation
- Dec. 14 MSBA Executive meeting

**SECRETARY TREASURER'S REPORT**

- No Report

**STANDING COMMITTEE REPORTS**

**BUILDINGS AND MAINTENANCE** (Kerri Huculak)

Next meeting is scheduled for January 28, 2021.

**EDUCATION LIAISON** (Sharain Jones)

Next meeting is scheduled for December 16, 2020.



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**STANDING COMMITTEE REPORTS continued...**

**COMMUNITY LIAISON** (Amy Hopper)  
Next meeting is scheduled for January 12, 2021.

Trustee Huculak assumed the Chair.

**POLICY** (Vaughn Wadelius)  
**INFORMATION**

A meeting was held on December 3, 2020 and the following was discussed:

- Policy BCE - Board Committees
- Policy EBCA - Emergency School Closings
- Policy DBL - Budget Management
- Policy EDD - Retention and Disposition of School Board Records
- Policy EEA - Student Transportation Services
- Policy EEAB - School bus Scheduling and Routing
- Policy EEACA - Bus Driver Examination and Training
- Policy EEACB - School Bus Maintenance
- Policy EEAE - Student Transportation in Private Vehicles
- Policy EFA - Healthy Food in Schools and Offices
- Policy EIA - Insurance
- Policy FEF - Construction Contracts
- Policy JJK - School Colours, Logo and Motto

Next meeting is scheduled for December 3, 2020.

**ACTION**

**APPROVAL OF POLICY BCE - BOARD COMMITTEES**

**MOTION NO. 4**

That the Kelsey School Division Board of Trustees approve revised Policy BCE - Board Committees.

Wadelius  
Olinyk  
CARRIED

**APPROVAL OF POLICY EBCA - EMERGENCY SCHOOL CLOSINGS**

**MOTION NO. 5**

That the Kelsey School Division Board of Trustees approved revised Policy EBCA - Emergency School Closings.

Wadelius  
Olinyk  
CARRIED

**APPROVAL OF POLICY DBL - BUDGET MANAGEMENT**

**MOTION NO. 6**

That the Kelsey School Division Board of Trustees approve revised Policy DBL - Budget Management.

Wadelius  
Olinyk  
CARRIED



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**STANDING COMMITTEE REPORTS continued...**  
**POLICY continued...**

**REAFFIRMATION OF POLICY EDD, EEA, EEAB, EEACA, EEACB, EEAE, EFA, EIA**

**MOTION NO.7**

*That the Kelsey School Division Board of Trustees reaffirm policies - EDD, EEA, EEAB, EEACA, EEACB, EEAE, EFA and EIA.*

Wadelius  
Olinyk  
CARRIED

*Trustee Wadelius resumed the Chair.*

**FINANCE** (Edith Sexsmith)

*A meeting was held on December 10, 2020 and the following was discussed:*

- *Budget Update - Year-to-date revenues and expenditures as at November 30 was reviewed. No concerns were noted.*
- *The federal government has allocated additional Safe Schools funding to KSD for a new total of approx. \$557,000. Superintendent Mell reported that COVID related costs that were exceeding the initial grant can and are now being re-allocated appropriately.*
- *Policy DFDA - Parking Lot Usage was reviewed*
- *Policy DG - Financial Practices was reviewed*

*Next meeting is scheduled for January 14, 2021.*

**NEGOTIATIONS AND PERSONNEL** (Trevor Yahnke)

*Next meeting is scheduled for December 17, 2020.*

**TRANSPORTATION** (Jennifer Olinyk)

*Next meeting is scheduled for February 16, 2021.*

**OTHER REPORTS**

**KELSEY COMMUNITY SCHOOL PARENT ADVISORY COUNCIL**

*A meeting was held on December 8, 2020 and the following was discussed:*

- *Pizza Days - December Pizza Day was postponed. PAC will pay for the next planned Pizza Day to reimburse for the Pizza Day that was cancelled in the spring.*
- *Purdy's Christmas Order - Orders will be organized for pickup*
- *Christmas Concert - Virtual concert will be held December 15th*
- *Spirit Days - A list of Spirit Days was compiled and shared with staff*
- *Science Fair - Discussion will be held at the next PAC meeting.*

**MANITOBA SCHOOL BOARDS ASSOCIATION**

**REPORT/BUSINESS**

**MSBA REGIONAL DIRECTOR**

- *December 14, 2020 MSBA Executive Meeting*



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**MANITOBA SCHOOLS BOARDS ASSOCIATION  
INFORMATION**

- a) MSBA re 2021 Annual Convention - Update
- b) MSBS re e-bulletin - December 2, 2020
- c) MSBA re Minutes 2020 Fall General Meeting

**DATES TO REMEMBER**

- January 11, 2021 - Next Regular Board Meeting
- March 19, 2021 - MSBA AGM Meeting - Virtual meeting

Sexsmith  
Olinyk  
CARRIED

**MOTION NO. 8**

*That the Kelsey School Division Board of Trustees receive the reports and correspondence.*

Huculak  
Jones  
CARRIED

**MOTION NO. 9**

*That the Kelsey School Division Board of Trustees go in Camera at 7:25 p.m.*

Hopper  
Yahnke  
CARRIED

**MOTION NO. 10**

*That the Kelsey School Division Board of Trustees return to the regular Board Meeting of December 14, 2020 at 8:34 p.m.*

**MOTION NO. 11**

**RESIGNATION OF ANGIE QUIRING**

Yahnke  
Huculak  
CARRIED

*That the Kelsey School Division Board of Trustees accept the resignation of Angie Quiring from the role of Secretary Treasurer.*

**MOTION NO. 12**

**APPOINTMENT OF SELENA MELL AS SECRETARY TREASURER**

Sexsmith  
Jones  
CARRIED

*That the Kelsey School Division Board of Trustees appoint Selena Mell as Secretary Treasurer.*

**MOTION NO. 13**

**APPOINTMENT OF GERARD LESAGE AS SECRETARY TREASURER**

Sexsmith  
Jones  
CARRIED

*That the Kelsey School Division Board of Trustees appoint Gerard Lesage as Secretary Treasurer beginning January 4, 2021.*

*Chairperson Wadelius adjourned the meeting at 8:35 p.m.*

*Confirmed at the regular Board Meeting of January 11, 2021.*

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Chairperson

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Secretary Treasurer