



Schools' Finance Branch  
511-1181 Portage Avenue  
Winnipeg, Manitoba  
R3G 0T3

**KELSEY SCHOOL DIVISION**  
P.O. BOX 4700  
THE PAS, MANITOBA R9A 1R4

**FRAME BUDGET**

**FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

## EXPENSE DEFINITIONS

**Operating Fund** - consists of the nine functions defined below:

**Function 100** - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

**Function 200** - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300** - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400** - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500** - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600** - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development and curriculum consulting and development.

**Function 700** - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800** - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

**Function 900** - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

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Kelsey School Division

**OPERATING FUND  
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2021

<b>Revenue</b>	
Provincial Government	16,900,411
Federal Government	26,000
Municipal Government - Property Tax	3,370,514
- Other	-
Other School Divisions	5,000
First Nations	80,000
Private Organizations and Individuals	-
Other Sources	91,500
	<hr/>
	20,473,425
<b>Expenses</b>	
Regular Instruction	10,447,908
Student Support Services	4,474,230
Adult Learning Centres	621,930
Community Education and Services	76,875
Divisional Administration	861,685
Instructional and Other Support Services	504,153
Transportation of Pupils	590,063
Operations and Maintenance	2,536,581
Fiscal	360,000
	<hr/>
	20,473,425
Current Year Operating Surplus (Deficit)	0
Net Transfers from (to) Capital Fund	0
Net Current Year Surplus (Deficit)	<hr/>
	0

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2021

<b>Funding of Schools Program</b>	
Base Support	
Instructional	2,822,092
Additional Instructional Support for Small Schools	-
Sparsity	33,264
Curricular Materials	87,870
Information Technology	90,799
Library Services	134,734
Student Services	500,469
Counselling and Guidance	121,554
Professional Development	74,690
Physical Education	25,500
Occupancy	913,140
	<hr/>
Categorical Support	4,804,112
Transportation	278,966
Board and Room	-
Special Needs: Coordinator/Clinician	187,456
Special Needs: Level 2	491,150
Special Needs: Level 3	266,238
Senior Years Technology Education	13,805
English as an Additional Language	13,600
Indigenous Academic Achievement (included BSSIP)	171,000
Indigenous and International Languages	
French Language Education	44,209
Small Schools	18,195
Enrolment Change	10,894
Northern Allowance	981,215
Early Childhood Development Initiative	23,209
Literacy and Numeracy	117,160
Education for Sustainable Development	3,500
	<hr/>
Equalization	2,620,597
Additional Equalization	5,609,569
Formula Guarantee	970,692
Other Program Support	
School Buildings Support: "D" Projects	57,240
Technology Education Equipment Replacement	20,500
Skills Strategy Equipment Enhancement	-
Other Minor Capital Support	-
Prior Year Support	-
Curricular Materials	-
School Buildings Support: "D" Projects	-
Technology Education Equipment	-
	<hr/>
	77,740
	<hr/>
	14,082,710

**OPERATING FUND - REVENUE DETAIL  
PROVINCE OF MANITOBA (CONT'D)**

Budget for the Year Ending June 30, 2021

**Other Department of Education**

Non-Resident	280,000
Shared Services	
Special Needs	
Institutional Programs	
Nursing Supports (URIS)	
Substitute Fees	
General Support Grant	309,098
Education Property Tax Credit	1,121,969
Tax Incentive Grant	154,704
Early Years Enhancement Grant	90,000
Community Schools	160,000
Healthy Schools Initiative	
Learning to Age 18 Coordinator	20,000
Adult Learning Centres	621,930
Other:	
Northern Learning Support center	60,000
	2,817,701

**Other Provincial Government Departments (Not including GBE's)**

Employment Programs  
Other:

0

Funding of Schools Program (previous page)

14,082,710

**TOTAL PROVINCIAL GOVERNMENT REVENUE**

16,900,411

Kelsey School Division

**OPERATING FUND - REVENUE DETAIL**  
**NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

**Federal Government**

Tuition Fees	-
Transportation of Pupils	-
French Language Monitor	26,000
English as an Additional Language (Adults)	-
Other:	-

26,000

**Municipal Government**

Special Requirement	4,647,187
Less: Education Property Tax Credit	(1,121,969)
Less: Tax Incentive Grant	(154,704)
Other:	3,370,514

3,370,514

**Other School Divisions**

Tuition Fees	-
Transfer Fees	-
Residual Fees	5,000
Transportation of Pupils	-
Other:	-

5,000

**First Nations**

Tuition Fees	80,000
Transportation of Pupils	-
Other:	-

80,000

**Private Organizations and Individuals (Includes GBE's)**

Regular Tuition	-
International Tuition	-
Continuing Education	-
Other Tuition:	-
Food Service	-
Government Business Enterprises (GBE's)	-
Other:	-

0

**Other Sources**

Interest	-
Donations	-
Other:	-
Parking (820)	11,500
Rent (820)	80,000

91,500

**TOTAL NON-PROVINCIAL GOVERNMENT REVENUE**

3,573,014

**OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT**

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	9,324,565	3,827,274	517,555	67,200	481,100	236,375	299,700	1,268,150		16,021,919	15,817,065
Employees Benefits and Allowances	759,505	445,055	36,731	9,675	64,435	30,475	54,000	212,195		1,612,071	1,586,282
Services	101,650	104,530	33,156	-	286,150	198,593	93,913	849,175		1,667,167	1,761,563
Supplies, Materials and Minor Equipment	262,188	97,371	34,488	-	30,000	18,210	142,450	207,061		791,768	1,014,252
Short Term Loan Interest and Bank Charges									10,000	10,000	10,000
Bad Debt Expense									-	0	0
Transfers	0	0	0	0	0	20,500	0	0	(PAYROLL TAX) 350,000	370,500	370,500
<b>TOTALS</b>	<b>10,447,908</b>	<b>4,474,230</b>	<b>621,930</b>	<b>76,875</b>	<b>861,685</b>	<b>504,153</b>	<b>590,063</b>	<b>2,536,581</b>	<b>360,000</b>	<b>20,473,425</b>	<b>20,559,662</b>



**OPERATING FUND - EXPENSE DETAIL: FUNCTION 100**

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION CODE OBJECT \ PROGRAM	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
3XX SALARIES							
320 Executive, Managerial and Supervisory	759,100						759,100
330 Instructional - Teaching		3,973,325			3,994,350		7,967,675
350 Instructional - Other					59,640		59,640
360 Technical, Specialized and Service		0			0		0
370 Secretarial, Clerical and Other	414,950						414,950
390 Information Technology	123,200						123,200
Total Salaries	1,297,250	3,973,325	0	0	4,053,990	0	9,324,565
4XX EMPLOYEES BENEFITS AND ALLOWANCES	155,785	300,805			302,915		759,505
5-6XX SERVICES							
510 Professional, Technical and Specialized	1,000						1,000
520 Communications	34,250						34,250
540 Travel and Meetings	4,600	3,500			1,500		9,600
560 Tuition							0
570 Printing and Binding		900			800		1,700
580 Insurance and Bond Premiums		26,600					26,600
590 Maintenance and Repair Services					16,000		16,000
610 Rentals		4,000					4,000
630 Advertising							0
640 Dues and Fees							0
650 Professional and Staff Development							0
680 Information Technology Services	4,400	2,100					0
Total Services	44,250	37,100	0	0	2,000	0	8,500
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	13,500	71,925			44,857		135,282
740 Curricular and Media Materials		34,450			61,856		126,306
760 Minor Equipment	600						600
780 Information Technology Equipment							0
Total Supplies, Materials & Minor Equipment	19,100	136,375	0	0	106,713	0	262,188
95X-99 TRANSFERS							
960 School Divisions							0
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,516,385</b>	<b>4,447,605</b>	<b>0</b>	<b>0</b>	<b>4,483,918</b>	<b>0</b>	<b>10,447,908</b>

\* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

\*\* includes multi-track schools.

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 200**

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							0
320	Executive, Managerial and Supervisory							
330	Instructional - Teaching			522,600		946,190		1,468,790
350	Instructional - Other			322,000	610,400	547,400	516,200	1,995,000
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	27,404						0
380	Clinician		252,000				68,080	93,484
390	Information Technology						18,000	270,000
	Total Salaries	27,404	252,000	844,600	610,400	1,493,590	599,280	3,827,274
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	4,910	12,430	93,170	119,220	156,930	58,395	445,055
5-6XX	SERVICES							
510	Professional, Technical and Specialized		92,000					92,000
520	Communications		1,000	2,000			500	3,500
540	Travel and Meetings		1,000					1,000
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services			1,700				1,700
610	Rentals							0
630	Advertising							0
640	Dues and Fees						250	250
650	Professional and Staff Development							0
680	Information Technology Services			1,400			4,680	4,680
	Total Services	0	94,000	5,100	0	0	5,430	104,530
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		5,500	11,971	2,450	1,375	44,890	66,186
740	Curricular and Media Materials			4,700	4,800	2,500	5,250	17,250
760	Minor Equipment			3,100	400	200	4,600	8,300
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	0	5,500	19,771	7,650	4,075	60,375	97,371
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
<b>TOTALS</b>		<b>32,314</b>	<b>363,930</b>	<b>962,641</b>	<b>737,270</b>	<b>1,654,595</b>	<b>723,480</b>	<b>4,474,230</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 300**

Budget for the Year Ending June 30, 2021

<b>ADULT LEARNING CENTRES</b>		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	76,786		76,786
330	Instructional - Teaching		312,301	312,301
350	Instructional - Other		65,055	65,055
360	Technical, Specialized and Service		15,434	15,434
370	Secretarial, Clerical and Other	47,979		47,979
390	Information Technology			0
	Total Salaries	124,765	392,790	517,555
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	4,548	32,183	36,731
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications	2,088		2,088
530	Utility Services			0
540	Travel and Meetings	3,935		3,935
560	Tuition			0
570	Printing and Binding		1,312	1,312
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services		698	698
610	Rentals	20,000		20,000
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development		3,701	3,701
680	Information Technology Services		1,422	1,422
	Total Services	26,023	7,133	33,156
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies	5,000	10,989	15,989
740	Curricular and Media Materials	9,499	9,000	18,499
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	14,499	19,989	34,488
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
<b>TOTALS</b>		<b>169,835</b>	<b>452,095</b>	<b>621,930</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 400**

Budget for the Year Ending June 30, 2021

<b>COMMUNITY EDUCATION AND SERVICES</b>		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX	SALARIES					
320	Executive, Managerial and Supervisory	0		40,500		40,500
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other	0		26,700		26,700
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	67,200	0	67,200
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	0		9,675		9,675
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies					0
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	0	0
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
<b>TOTALS</b>		<b>0</b>	<b>0</b>	<b>76,875</b>	<b>0</b>	<b>76,875</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 500**

Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
<b>3XX SALARIES</b>						
310	Trustees Remuneration	60,000				60,000
320	Executive, Managerial and Supervisory		117,600	104,000		221,600
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other	10,000		189,500		199,500
390	Information Technology					0
	Total Salaries	70,000	117,600	293,500	0	481,100
<b>4XX EMPLOYEES BENEFITS AND ALLOWANCES</b>						
		1,000	7,910	55,525		64,435
<b>5-6XX SERVICES</b>						
510	Professional, Technical and Specialized			26,600		26,600
520	Communications	600	900	21,500		23,000
540	Travel and Meetings		500	16,750		17,250
570	Printing and Binding			2,000		2,000
580	Insurance and Bond Premiums			33,000		33,000
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising			18,300		18,300
640	Dues and Fees	35,500	6,500	5,000		47,000
650	Professional and Staff Development	13,500	12,000	11,000		36,500
680	Information Technology Services			7,500	75,000	82,500
	Total Services	49,600	19,900	141,650	75,000	286,150
<b>7XX SUPPLIES, MATERIALS &amp; MINOR EQUIPMENT</b>						
710	Supplies	5,000		19,500		24,500
740	Curricular and Media Materials					0
760	Minor Equipment			5,500		5,500
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	5,000	0	25,000	0	30,000
<b>95X-99 TRANSFERS</b>						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
<b>TOTALS</b>		125,600	145,410	515,675	75,000	861,685

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 600**

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	20,750					20,750
330	Instructional - Teaching		70,575				70,575
350	Instructional - Other						0
360	Technical, Specialized and Service			145,050			145,050
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	20,750	70,575	145,050	0	0	236,375
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	765	4,480	25,230			30,475
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications						0
540	Travel and Meetings						0
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				198,593		198,593
680	Information Technology Services						0
	Total Services	0	0	0	198,593	0	198,593
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			1,940		1,000	2,940
740	Curricular and Media Materials			9,400			9,400
760	Minor Equipment			5,370			5,370
780	Information Technology Equipment			500			500
	Total Supplies, Materials & Minor Equipment	0	0	17,210	0	1,000	18,210
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities					20,500	20,500
	Total Transfers					20,500	20,500
<b>TOTALS</b>		<b>21,515</b>	<b>75,055</b>	<b>187,490</b>	<b>198,593</b>	<b>21,500</b>	<b>504,153</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 700**

Budget for the Year Ending June 30, 2021

<b>TRANSPORTATION OF PUPILS</b>		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	45,800					45,800
350	Instructional - Other						0
360	Technical, Specialized and Service		227,700				227,700
370	Secretarial, Clerical and Other	26,200					26,200
390	Information Technology						0
	Total Salaries	72,000	227,700		0	0	299,700
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	14,095	39,905				54,000
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		8,000				8,000
540	Travel and Meetings						0
570	Printing and Binding						0
550	Transportation of Pupils			15,000		53,113	68,113
580	Insurance and Bond Premiums		8,500				8,500
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees	300					300
650	Professional and Staff Development	3,200	5,000				8,200
680	Information Technology Services	300					800
	Total Services	4,300	21,500	15,000	0	53,113	93,913
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		137,950				137,950
740	Curricular and Media Materials						0
760	Minor Equipment		2,500				2,500
780	Information Technology Equipment		2,000				2,000
	Total Supplies, Materials & Minor Equipment	0	142,450		0	0	142,450
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
<b>TOTALS</b>		<b>90,395</b>	<b>431,555</b>	<b>15,000</b>	<b>0</b>	<b>53,113</b>	<b>590,063</b>

**OPERATING FUND - EXPENSE DETAIL: FUNCTION 800**

Budget for the Year Ending June 30, 2021

<b>OPERATIONS AND MAINTENANCE</b>		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	45,800					45,800
360	Technical, Specialized and Service		1,185,000		8,600		1,193,600
370	Secretarial, Clerical and Other	28,750					28,750
390	Information Technology						0
	Total Salaries	74,550	1,185,000	0	8,600	0	1,268,150
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	13,695	197,055		1,445		212,195
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		26,700				26,700
530	Utility Services		434,500		8,500		443,000
540	Travel and Meetings	3,500					3,500
570	Printing and Binding						0
580	Insurance and Bond Premiums		170,000				170,000
590	Maintenance and Repair Services			57,400	31,000	25,000	113,400
610	Rentals				38,815		38,815
620	Property Taxes		37,500		10,000		47,500
630	Advertising						0
640	Dues and Fees	260	2,500				2,760
650	Professional and Staff Development	3,500					3,500
680	Information Technology Services						0
	Total Services	7,260	671,200	57,400	88,315	25,000	849,175
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	500	206,561				207,061
740	Curricular and Media Materials						0
760	Minor Equipment		0				0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	500	206,561	0	0	0	207,061
960	School Divisions						
999	Recharge						0
<b>TOTALS</b>		<b>96,005</b>	<b>2,259,816</b>	<b>57,400</b>	<b>98,360</b>	<b>25,000</b>	<b>2,536,581</b>



**OPERATING FUND - DETAIL OF TRANSFERS  
TO (FROM) CAPITAL FUND**

Budget for the Year Ending June 30, 2021

**Transfers to Capital Fund**

Category "D" School Buildings  
 Bus Reserve  
 Bus Purchases  
 Other Vehicles  
 Furniture/Fixtures & Equipment  
 Computer Hardware & Software  
 Assets Under Construction  
 Other:

0

**Less: Transfers from Capital Fund**

0

**Net Transfers to (from) Capital Fund**

0

**CAPITAL EXPENDITURES FOR STATISTICS CANADA**

Budget for the Year Ending June 30, 2021

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment			-
Software			-
<b>Total</b>	-	-	-

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS**

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	718.5
English Language - Single Track	
Francais - Single Track	
French Immersion - Single Track	
Dual Track	
- English Language	581.0
- Francais	-
- French Immersion	135.0
- Other Bilingual	-
Senior Years Technology Education	716.0
	<hr/>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>1,434.5</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	458
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	191,545
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	186,810
LOADED KILOMETERS (For the period ended June 30)	120,900

**FULL TIME EQUIVALENT PERSONNEL EMPLOYED**

For the 2020/21 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	6.85		0.75		1.85	0.85	0.50	0.50	11.30
330	Instructional - Teaching	90.50	13.20	3.50			0.75			112.95
350	Instructional - Other	2.00	54.00	2.00						58.00
360	Technical, Specialized and Service			0.00			5.00	8.00	21.50	34.50
370	Secretarial, Clerical and Other	9.50	2.50	0.75	0.50	6.00		0.50	0.50	20.25
380	Clinician		3.00							3.00
390	Information Technology	1.50								1.50
<b>TOTALS (excluding Trustees)</b>		<b>110.35</b>	<b>77.70</b>	<b>7.00</b>	<b>0.50</b>	<b>7.85</b>	<b>6.60</b>	<b>9.00</b>	<b>22.50</b>	<b>241.50</b>

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		1.00
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS  
AS A PERCENTAGE OF TOTAL EXPENSES**

<b>Administration Costs</b>			
Divisional Administration, Function 500		861,685	
Less: Liability Insurance		33,000	
Administration portion of self-funded expenses (see below)		0	*
Trustee election costs			
		<u>828,685</u>	<b>(A)</b>
<b>Expense Base</b>			
Total Operating Expenses		20,473,425	
Plus: Transfers to Capital		0	
Less: Adult Learning Centres, Function 300		621,930	
		<u>19,851,495</u>	<b>(B)</b>
<b>Percentage (A) / (B)</b>		<u>4.17%</u>	
<b>% increase in 2020/21 Special Requirement</b>		<u>2.00%</u>	Limit Met
<b>Maximum Allowable Percentage</b>		<u>4.25%</u>	
<b>Special Requirement Limit</b>			<b>Met</b>
If FTE Enrolment is 5,000 or over		2.70%	<b>Exceeded</b>
If FTE Enrolment is 1,000 or less		3.53%	2.40%
If FTE enrolment is between 1,000 and 5,000		3.47%	3.42%
Northern Division		4.25%	3.36%
			4.25%

If FTE enrolment is between 1,000 and 5,000:  
 2% Special Requirement limit met - To a maximum of 3.53%      2.94% + (5,000 - enrolment) x 0.0001475%  
 2% Special Requirement limit exceeded - To a maximum of 3.42%      2.85% + (5,000 - enrolment) x 0.0001425%

**Self-Funded Expenses (fully offset by incremental revenues):**

<b>Foreign Student Programs</b>			
Expenses (1)			
Instructional			
Administration (deducted above)			*
Other:			
		<u>0</u>	
Associated Revenue (2)			
<b>Self-Administered Pension Plans</b>			
Expenses (1)			
Administration (deducted above)			*
Other:			
		<u>0</u>	
Associated Revenue (2)			

(1) incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.