



**KELSEY SCHOOL DIVISION  
INVITES APPLICATIONS FOR THE FOLLOWING  
EDUCATION ASSISTANT POSITION(S)  
All Positions are Effective Immediately**

- 1. One PERMANENT Position (6.5 hours per day)**  
-Currently at Kelsey Community School
- 2. One PERMANENT Position (6.5 hours per day)**  
-Currently at Mary Duncan School
- 3. One PERMANENT Position (3.25 hours per day)**  
-Currently at Mary Duncan School
- 4. One PERMANENT Position (6.5 hours per day)**  
-Currently at École Scott Bateman Middle School
- 5. One PERMANENT Position (3.25 hours per day)**  
-Currently at École Opasquia School

**QUALIFICATIONS:**

- Grade XII Diploma
- Valid Driver's License and Access to a Vehicle an asset
- Valid First Aid Certificate an asset
- Educational Assistant Certificate an asset

**SKILLS:**

- Ability to work with all ages of children with behavioral disorders and/or physical challenges
- Ability to work independently but in a collaborative team environment
- Excellent verbal and writing skills

**OTHER:**

- Duties may include personal hygiene and supervision of special needs student on school bus

**SALARY:**

- As per the CUPE Agreement

**PLEASE SUBMIT APPLICATIONS:**

Jeannette Freese, Secretary Treasurer  
Kelsey School Division Administration Office  
P.O. Box 4700  
322 Edwards Avenue  
The Pas, MB R9A 1R4

Closing date for applications: **September 18, 2020 at 2 p.m.**

**PLEASE NOTE: A recent Child Abuse Registry Check and a Criminal Record Check must be provided with your application.**

*We thank you for submitting your application; however, only those interviewed will be contacted.*