

**Kelsey School Division  
Box 4700  
The Pas, MB R9A 1R4**

**Code: BDDF**

## **VOTING METHOD**

1. A vote on a motion by a majority of the trustees in attendance (in person or electronically) shall decide the outcome. The use of electronic signatures for resolutions may be used when necessary. A resolution may be executed in any number of counterparts, including by way of facsimile or electronic transmission, each of which counterparts, whether by facsimile, electronic or otherwise, shall for all purposes be deemed to be an original, and all such counterparts shall together, constitute one and the same resolution.
2. Reversal of Decisions  
Subject to #3 below, a question once decided by the School Board shall not be reversed unless:
  - a) written notice of a proposal to reverse the decision has been given from at least one meeting to another; and
  - b) a majority of the total number of trustees for the School Division votes in favour of the reversal [PSA 33 (2)].
3. Reversal by Unanimous Consent
  - a) A decision of a school board may at the same meeting at which it is made and by unanimous consent of all members present and voting thereon be reversed [PSA 33 (1)]. A second consideration could be motivated by additional information having been received.
  - b) A motion dealing with the same issue can be brought back a second time in the same Board session (i.e. school year), even if it is worded the same. It cannot, however, be brought back a 3<sup>rd</sup> time in the same session – and would be ruled out of order as a dilatory motion. However, it may be brought back in a subsequent session.
  - c) A motion on the same issue but with some change to the focus (ex. for shorter time period) can be brought back as a “new” motion.
  - d) In addition, any trustee (no matter how he or she originally voted) may, by motion, ask the board to reverse a decision. This process is governed by the provisions of Section 33(2) of the PSA. This Section requires that the trustee give notice of their intent to introduce a motion to reverse a previous decision (for consideration at the next meeting), and that when the motion to reverse is actually considered, a majority of the total number of trustees for the board (that is, 4 trustees) vote in favour of the reversal.

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4. Trustees shall be required to vote on every question unless excused by the Chair for some particular reason. One reason acceptable to the Chair for abstaining could be a conflict of interest. If a Trustee abstains from voting without permission of the Chair, the abstaining will be considered as a negative vote.
5. If any trustee considers themselves aggrieved by the decision of the Chair, it shall be their privilege to appeal to the Board, and the vote on such appeals shall be taken without debate except that the mover of the appeal may explain their reasons for appealing and the Chair may explain the reasons for the ruling.
6. Any trustee may call for the recording of the votes on any question, prior to voting.
7. Any trustee may request that their vote be recorded, prior to the voting.
8. Any trustee may request the vote be recorded in the minutes, providing that notice is given prior to the voting. This requires majority consent of the trustees present.
9. An Act or proceeding of a school board that is not done or taken at a regular or special meeting of the school board, is not valid or binding on any person affected thereby. [PSA 35]