

**Kelsey School Division
Box 4700
The Pas, MB R9A 1R4**

Code: JFCC

STUDENT CONDUCT ON SCHOOL BUSES

The goal of Kelsey School Division is to transport students safely and efficiently in accordance with The Public Schools Act and Kelsey School Division policy. While school bus safety is a shared responsibility, it is especially important that students comply with safe bus riding practices on a daily basis.

A. Jurisdiction

1. A school bus is an extension of the school and as such students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behaviour. The principal of the school whose pupils are being transported in the school bus has the same disciplinary authority over the conduct of the pupils during the period in which they are entering in upon, or leaving from the school bus, as is provided by the regulations under The Education Administration Act. Should a student exhibit behaviour that violates the expected standards necessary for the safety and welfare of others riding the bus, thereby endangering the safety of others, the misbehaviour will be addressed through this policy.
2. This policy outlines for all stakeholders the disciplinary procedures for student misconduct on buses. It is administered universally from Kindergarten to Senior Years. Included are classifications of major and minor discipline problems along with procedures and guidelines for the administration of consequences.
3. Identified special needs students will be disciplined in accordance with the student's behaviour plan.

B. Minor Infractions

1. The following are examples of (but not limited to) minor infractions on the bus:
 - * frequently out of seat
 - * loud talking/yelling
 - * eating/drinking
 - * failing to obey drivers
 - * putting arms/head out of window
 - * swearing at other students
 - * horseplay/roughhousing
 - * tampering with window
 - * throwing objects out of bus
2. The administrator may impose a consequence on bus students using the following guidelines:
 - 1st violation – warning (parental contact where appropriate)
 - 2nd violation – parental contact
 - 3rd violation – suspension of bus privileges (minimum length 1 day)
 - Repeated violations – suspension of bus privileges (of progressive length)

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- C. Major Infractions
1. The following are examples of (but not limited to) major infractions on the bus:

* fighting	*swearing at driver
* threatening/assaulting driver	*serious disrespect/defiance
* smoking/chewing smokeless tobacco	* drug/alcohol abuse
* vandalism	* lighting matches/lighter

 2. The school administrator may impose a consequence on bus students using the following guidelines:
 - 1st violation – suspension of bus privileges (minimum length 1 day)
 - 2nd violation – suspension of bus privileges (minimum length 2 days)
 - 3rd violation – suspension of bus privileges (minimum length 3 days)
- D. Disciplinary Procedures
1. When a student’s conduct becomes unacceptable, the driver will speak to the student as they exit the bus. The driver will outline the concern(s) and inform the individual that they are being warned.
 2. The driver, in consultation with the Director of Transportation, will determine when a student’s behaviour has reached the point where administrative action is required.
 3. Once it has been determined that administrative involvement is required, a Bus Misconduct Report along with all appropriate documentation will be forwarded to the school.
 4. It is expected that school administrators will follow the above guidelines and also consider the frequency and severity of the problem(s) when determining the appropriate consequence for a violation.
 5. Although vandalism is considered a major infraction, the normal consequence will be parental contact and possible restitution instead of a suspension.