

<p>Kelsey School Division Box 4700 The Pas, MB R9A 1R4</p>	<p>Code: JHG</p>
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TRAFFIC AND PARKING CONTROLS

The operation of all buses transporting students shall be in compliance with the following regulations:

1. The principal shall designate a loading and unloading zone either on the school grounds or at a point adjacent to the school grounds.
2. The loading or unloading of a bus at the school shall be under the personal supervision of the principal or an adult assigned to such duty.
3. A plan for loading and unloading shall be prepared by the principal.
4. No bus shall back up on the school grounds except with the permission and under supervision of the principal or assigned staff member.
5. In loading or unloading at the school, the bus shall be parked so that the door or doors used for such purpose are next to the school.
6. The bus shall not be loaded or unloaded at the school in such a position that it is necessary for the students to cross a street or road between the school and the vehicle.
7. When it is necessary for students to cross the road upon leaving the vehicle at the unloading point, they shall do so under the supervision and guidance of the driver.
8. Drivers must use only the designated routes unless otherwise directed.