

<b>Kelsey School Division</b> <b>Box 4700</b> <b>The Pas, MB R9A 1R4</b>	<b>GBIA</b>
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**RECOGNITION AWARD**

1. The Kelsey School Division Recognition Award is an award open to any individual or group in the field of public education and previously employed by the School Division. The award recognizes:
  - a) Outstanding achievement beyond the requirements of the position, in such areas as trusteeship, classroom teaching, administration, educational leadership, or educational support;
  - b) Demonstrated innovative thinking and personal initiatives directed at ensuring success for students of Kelsey School Division; and
  - c) Lasting and pervasive impact on some facet of public education at the local and/or provincial level.
  
2. Each May, notices will go out from the School Division office to solicit nominations for the Kelsey School Division Recognition Award from the following organizations:
  - the Kelsey Association of Principals
  - the Kelsey Teachers Association
  - the Canadian Union of Public Employees Local #1596
  - The Pas Retired Teachers Association.

Nomination forms and letters of recommendation must be received by the end of June. One nominee may be chosen with selection by the end of September.

3. The Selection Committee, none of whom shall be a nominee or nominator, will consist of:
  - the School Board Chair (or designate)
  - the Superintendent
  - the Secretary Treasurer
  - two trustees from the Kelsey School Division Board.

The recipient will be selected by consensus of the committee, using a Kelsey School Division scoring template.

4. In those years in which an award is to be given, the award will be presented at the School Division’s recognition evening held in November.
  
5. The award will consist of an individual presentation. The recipient’s name will be added to a commemorative plaque on display in the School Division office.