

Kelsey School Division Box 4700, The Pas, MB. R9A 1R4	Code: JM
--	-----------------

STUDENT AWARDS

1. Memorial Awards

Memorial awards shall meet the following requirements:

- a) Memorial awards are established for an active period of years (for example, ten years). The initial donation should fund the full term at an agreed annual amount. The active term could be extended by a donor with planned annual donations equal to the value of the annual award.
- b) Donors wishing to endow memorial awards shall submit an application to the school principal. The school principal will then forward the application to the Superintendent for review.
- c) The Superintendent recommends action to the Education Liaison Committee, which reviews the application and then informs the school principal.
- d) Donors are informed that all memorial awards are subject to decade review for meaning and utility. Decade reviews are to be conducted by the Education Liaison Committee in consultation with the school principal.
- e) Once an award application is confirmed, a description of the award name, criteria for nomination, the selection process and other award specifics shall be kept on file by the school.