

<p>Kelsey School Division Box 4700 The Pas, MB R9A 1R4</p> <p>Phone: 623-6421</p>	<p>Code: DID</p>
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INVENTORIES

1. An inventory of furniture and equipment in each school shall be prepared and kept up-to-date on a yearly basis by the principal or designate.
2. A copy of the latest inventory shall be filed in the School Division office by June 30th.